

**Why choose BookIt?**

- Tested and proven in over 800 Australian schools over 8 years.
- You are in control of the entire setup and your data, no reliance on outside agencies.
- BookIt is tailored for schools - it can accommodate practically any timetable or session format.
- Great flexibility in how you set up different categories: Password protect, ban same day bookings, restrict how far ahead bookings can be made, have images of items, allow holiday or weekend bookings, recurrent bookings, the option to email a user to notify them of a booking etc...
- Dead easy to set up on your server. No special requirements or skill needed.
- Pay once and use it for years. Zero recurrent costs. Zero cost for incremental updates. Zero cost for service.



153 Must St Portland VIC 3305  
 Phone: 03 5523 2120 or 5526 7277  
 Fax: 03 5523 5144  
 Email: carobcomputing@hotmail.net.au  
 Web: www.carobcom.com  
 ABN: 47 007 303 557

"specialists in software for schools"

To receive BookIt and/or NetBookIt on 30 DAY APPROVAL  
 Fax school order to 03 5523 5144  
 or email the following details to carobcomputing@hotmail.net.au

Purchase Order Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

School Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact's email: \_\_\_\_\_

Please tick:

- |                          |  |             |
|--------------------------|--|-------------|
| <input type="checkbox"/> | BookIt 3                                   | \$750 + GST |
| <input type="checkbox"/> | NetBookIt 3                                | \$450 + GST |
| <input type="checkbox"/> | BookIt 3 upgrade from prev. version        | \$500 + GST |
| <input type="checkbox"/> | NetBookIt 3 upgrade from prev. version     | \$300 + GST |
| <input type="checkbox"/> | Combined upgrade to BookIt3 and NetBookIt3 | \$700 + GST |

All software provides an unlimited site licence within one campus.

See <http://www.carobcom.com/bookit3info.htm> for further details

Brochure date: July 2010

Principal

Learning Technology Coordinator

Librarian



# BookIt 3

**Book any resource  
 from any workstation  
 on the school's network**

*Used by 100's of  
 schools across  
 Australia*

BookIt allows staff to book shareable resources such as computer rooms, library areas, audio-visual equipment and video machines, on a sessional basis.

BookIt is a valuable planning tool because it shows resource utilisation by either user, KLA or class.

BookIt helps busy staff by displaying and enabling bookings from anywhere on the network.

BookIt helps you maximize the use of your resources. Usage increases when staff see the resources available, and when free.

**New features of BookIt 3 include ..**

Option to email the user when a booking is made, as well as on or prior to the day of the booking as a reminder.

Email another person eg technician or hall keeper to notify them of bookings and special requirements.

Variable day session structure now possible.

Automatically backup booking data each day.

Re-worked user interface making BookIt 3 even easier and more intuitive to use and learn to use.

*simple to install ... simple to manage ... even simpler for users*

*a solution...  
 ...not a headache*



**Plus**

**Book any resource  
 from the intranet or internet  
 from the office or from home with**

Complementing  
 BookIt 3 ...

# NetBookIt 3

NetBookIt is an add-on to BookIt that permits users to make and view bookings via a web browser. NetBookIt displays the same data as BookIt. It allows access to bookings via a school intranet or via the internet if outside access is allowed.

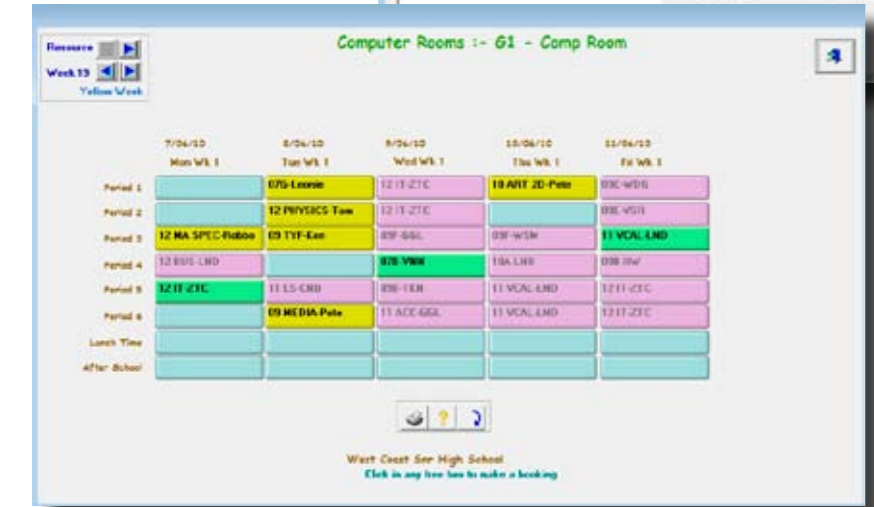
**New features of NetBookIt 3**

NetBookIt now offers practically all of BookIt's booking options. Password protected resource bookings, Recurrent bookings, Linked Bookings, Email notifications are all possible with NetBookIt via your web browser. We now recommend NetBookIt as the primary booking interface.

BookIt administration window places commonly used functions one button away.



Users select a resource from the list, choose a date, and choose either a weekly view (below) or a daily view in which to see and make bookings.



In the weekly view, users see all time slots for the week, and can easily move from week to week or switch to another resource.

West Coast Snr High School  
Computer Rooms G1 - Comp Room  
Week: 19 Yellow Week

	Mon Wk 1 7/06/10	Tue Wk 1 8/06/10	Wed Wk 1 9/06/10	Thu Wk 1 10/06/10	Fri Wk 1 11/06/10
Period 1		07G Leonie - MATH	12 IT ZTC - IT	10 ART 2D Pete - ARTS	09C WDG - OTHR
Period 2		12 PHYSICS Tom - SCI	12 IT ZTC - IT		09E VSR - MATH
Period 3	12 MA SPEC Robbo - MATH	09 TYF Ken - SOSE	09F GGL - SOSE	09F WSM - ENG	11 VCAL VND - VCAL
Period 4	12 BUS VND - SOSE		07B VNN - MATH	10A LNB - ENG	09B IIV - ENG

Print a weekly timetable for a bookable resource or a daily timetable for a resource category.

# BookIt 3



## Easy to use...

Moving the mouse over any slot shows the booking details for that time slot above the grid. Double-click on a cell to make a booking. Drag and drop repeat bookings from one cell to another.

Colours are used to indicate a timetabled booking (pink) that can't be altered, negotiable timetabled booking (green), free slots (blue), already booked (bright yellow), and changed bookings (pale yellow). Changes to bookings are logged, so you can see if anyone has rubbed you out! Right click on any pale yellow slot to see what has been changed.

## BookIt 3 features...

BookIt works on an **unlimited calendar**. Up to 99 bookable sessions per day, with session names set by you.

For rooms that are bookable and also timetabled, the **timetable** is put onto the booking sheet. TT can be 5, 6, 7, 10, 12, or 14 day, cyclic to 14 days.

**Link** one bookable resource to another so booking one books both. eg booking a conference room can automatically book the MM projector that resides there.

Set up different resources in **different categories**. For each category you set what booking details you want entered.... Department (or KLA), Class, Reason for the booking, or Room.

**Reports** show you resource usage by user, by class group, or by department over any date range that you select. Plus print-outs of bookings.

Email the user when a booking is made or prior to the booking or both. Email another person, eg a caretaker, immediately or prior to the booking.

Variable day structures.

Better backup and restore, including automatic daily backup.

Bookings are stamped with user and computer who made the booking.

Force users to give notice period prior to a booking.

Weekly view is now Mon - Sun, not Sun - Sat.

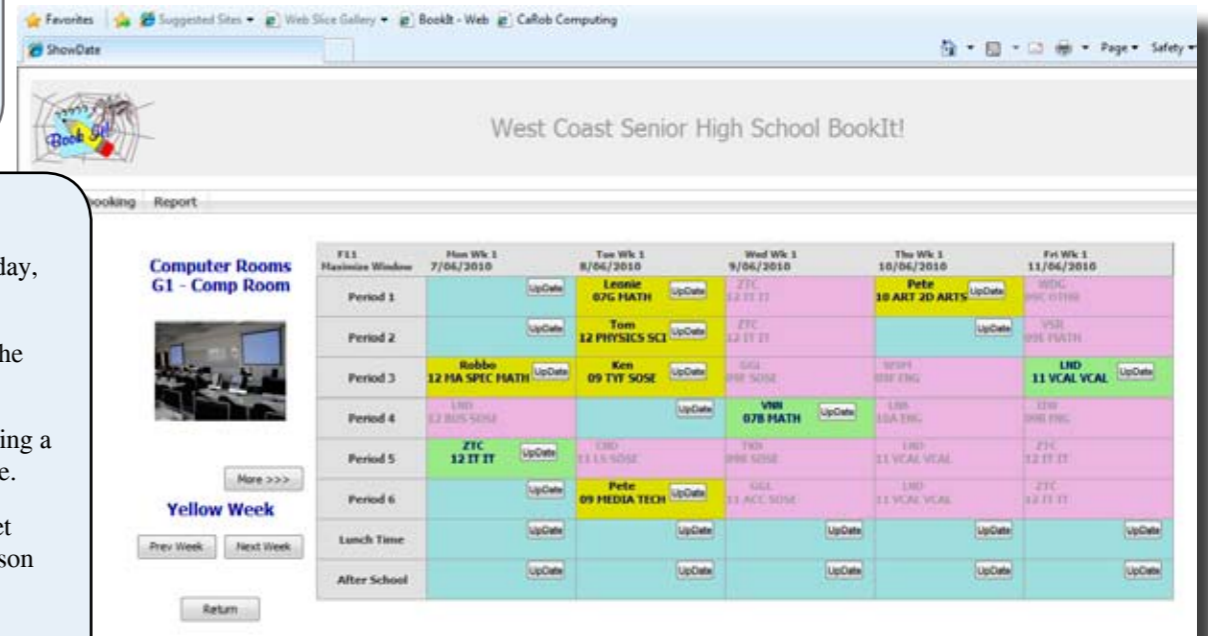
New report on Resource Usage.

Key windows are resizable.

See <http://www.carobcom.com/bookit3info.htm> for further details

## Easy Installation... Minimal Management...

BookIt is a Windows application set up on a network server so that it is accessible to staff all over the school. Can be used on NT, Win 2000, 2003 or Netware servers and any Windows work station, including Vista and Windows 7. BookIt is a standalone executable requiring no other supporting software.



## NetBookIt! features...

**Make bookings through a web browser** via intranet or internet (if web access is provided) Macintosh or other platforms may be used to make bookings.

The **web interface** provides practically the same Weekly View (above) or Daily View as the Windows version. Click on the update button to make a booking.

### How is it configured?

We provide **web server software** that runs as an executable on any Windows server on a selected port.

### The role of Windows BookIt

Windows BookIt 3 is essential to the administration of NetBookIt. Administration cannot be performed via the web interface. Users may make or view bookings using BookIt, BI or NetBookIt.

**NetBookIt now offers all of BookIt's booking options. The result is tighter integration of BookIt and NetBookIt. We now recommend NetBookIt as the primary booking interface as it is now fully featured with increased network performance over BookIt, safer data handling, and users not being restricted to Windows machines.**

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