

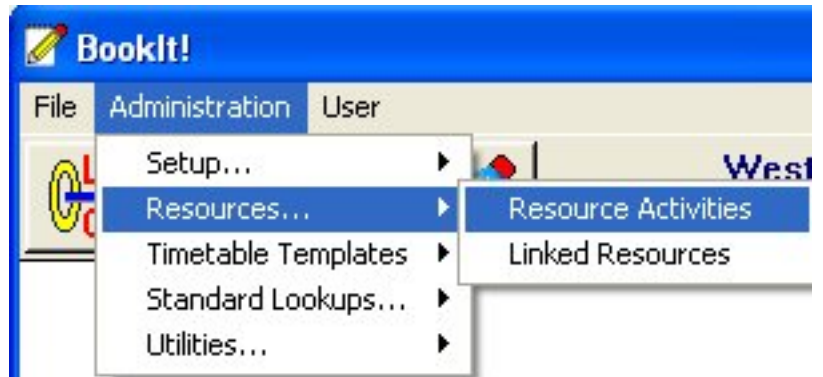
Undocumented Changes to BookIt 2 - February 8, 2004

See also: **Data Conversion from BookIt1.pdf** from www.carobcom.com/download.htm

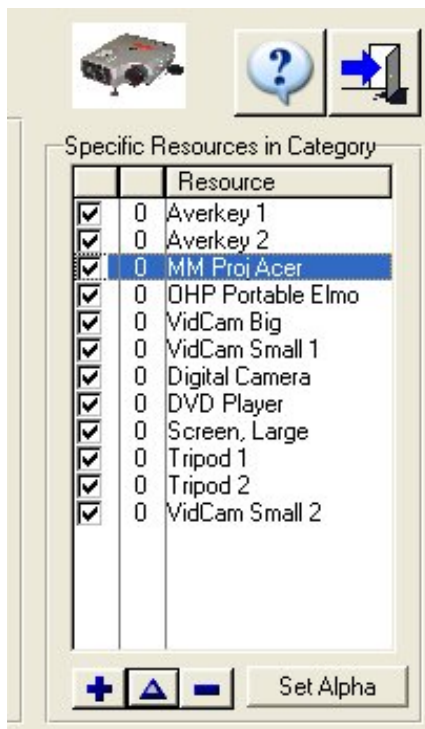
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These utilities have been added in response to user requests. Apart from these, there have been several bug fixes and changes.

Setting Resource Details



Sort the Resource List Alphabetically (right hand side)



The column of zeros in the middle indicates the display order of the resources. Double clicking on each allows you to specify the order. This can be slow.

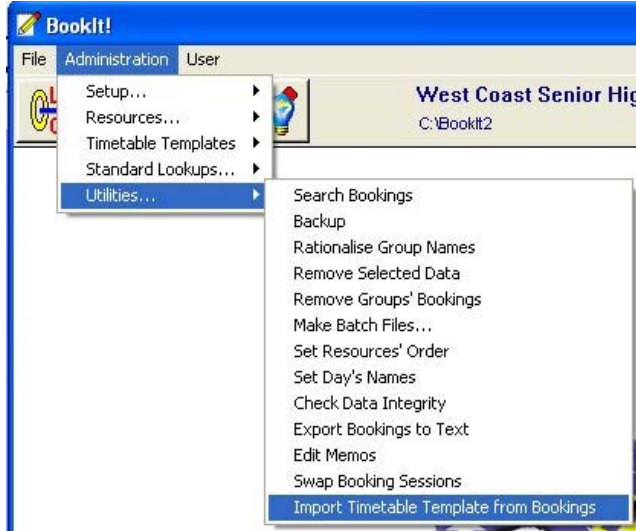
A new button at bottom **Set Alpha** will sort them alphabetically.



Import a template from Bookings

BookIt 2 does templates differently to BookIt 1. If you convert BookIt 1 data to BookIt 2, the bookings are fine, but you lose timetable templates and they have to be redone.

This utility allows you to take a timetables cycle of bookings for a specific resource And import it back as a template. The import can bring in fixed bookings, casual bookings or both from the selected booking period.



Find it under Utilities (left)

(below)

Choose a specific resource

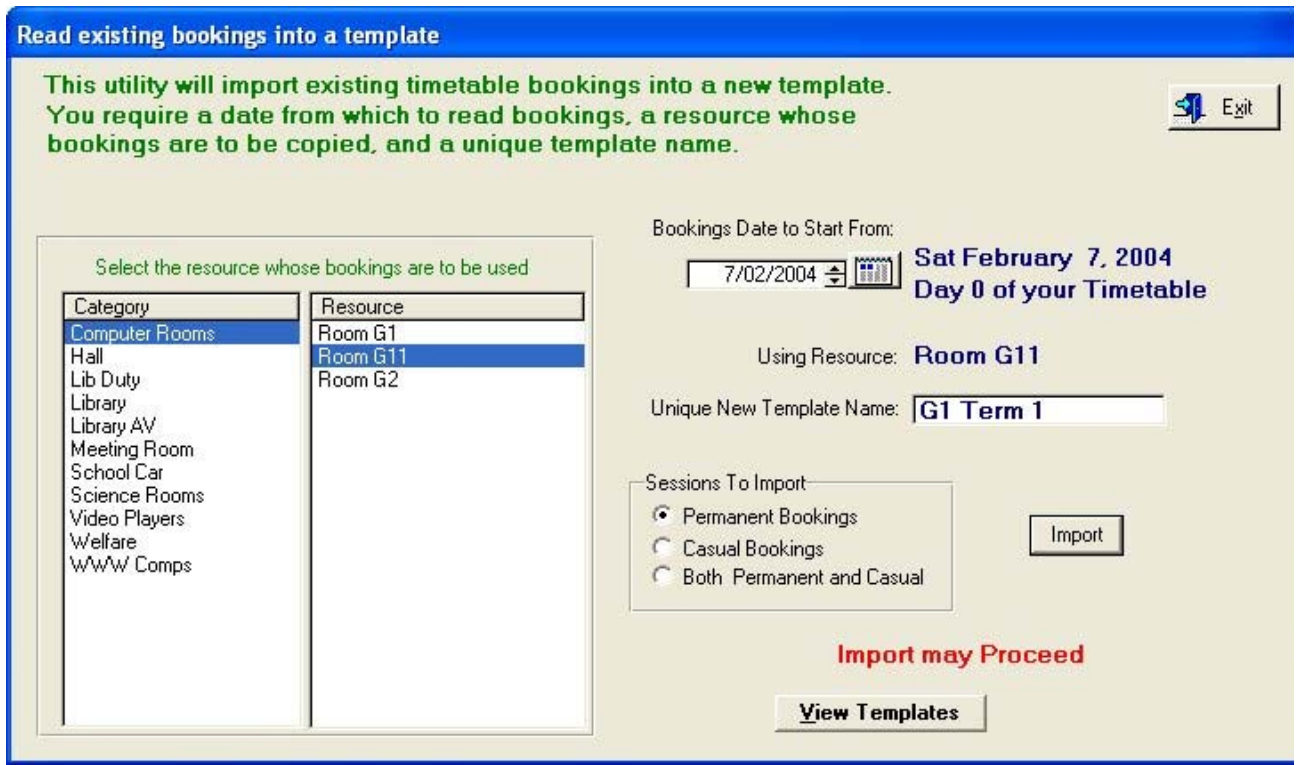
The window has a calendar button to choose the timetable period.

Set a name

Select Permanent or Casual or Both

Import

View Templates. If you do it wrong, you can delete easily.



Passwords in a category

Up to now, a category could be password protected. This enabled a user with a category password to make bookings for those resources, although not access any timetabled bookings. An ordinary user could view the bookings but not change them.

The new changes add an element of refinement.

On Update a Category – Password

The screen dump shows two new check boxes, and the way they are ticked implements the behaviour described in the above paragraph i.e. a user with the password can change casual bookings, but not permanent.

Update Resource Category Details

Record will be Changed

OK
Cancel

Resource Category Name: Welfare

Number of Sessions per Day: 8 99 max

Default Session Name: Period

Required Items | Optional Items | Constraints | Extensions | Memo Library | Password

Check this if you wish to restrict who is able to make bookings for resources within this category

Booking Password Required

Password: iota

Applies to Permanent bookings
If checked, password will enable access to permanent bookings

Applies to Casual bookings
If checked, casual bookings will require password

If Permanent bookings is checked: A user can change permanent bookings with the given password. And change bookings from reserved to non-reserved or vice versa.

If Casual is unchecked: anyone can change casual bookings.

If Casual is checked: a password is required to change or make a casual booking.